



Report of James Chadwick

Report to the Chief Officer (Highways and Transportation)

Date: 07 April 2020

**Subject: Burmantofts & Richmond Hill – Ward Based Traffic Regulation Order
Objection report**

| | |
|---------------------------------------------------------------------------------|---------------------------------------------------------------------|
| Are specific electoral wards affected? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| If yes, name(s) of ward(s): Burmantofts & Richmond Hill | |
| Has consultation been carried out? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Are there implications for equality and diversity and cohesion and integration? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Will the decision be open for call-in? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Does the report contain confidential or exempt information? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| If relevant, access to information procedure rule number: | |
| Appendix number: | |

Summary

1. Main issues

- This report was drafted before the COVID-19 crisis. To expedite matters, no changes have been made at this stage but future reports will more fully reflect the current and ongoing situation.
- Over the past 12 months, Traffic Engineering have investigated long standing concerns surrounding indiscriminate, obstructive and nuisance parking within the Burmantofts and Richmond Hill ward which were causing obstruction, road safety, and/or access issues for local residents and businesses.
- Based upon the request of the Ward Members, members of the public and local businesses, supported by observations from the Ward Engineer, it is proposed to introduce a package of different parking restrictions in several location within the ward to address these long standing concerns, whilst maintaining parking where it is safe considered to do so.
- Following a report approved in September 2019 to introduce a package of parking restrictions in the Burmantofts & Richmond Hill Ward, a draft Traffic Regulation Order was advertised from 29 November 2019 to 6 January 2020.
- A total of 16 objections were received to the proposed restrictions and following detailed responses by the scheme engineer, 1 objection was withdrawn, 7 were upheld and no response was received from the remaining 8 objectors. This report

seeks the approval of the Chief Officer (Highways and Transportation) to consider and overrule the reported 15 objections to the proposed restrictions detailed in Leeds City Council (Traffic Regulation) (Waiting Restrictions) (No.W16) Order 2015, Burmantofts & Richmond Hill Ward Consolidation Order, Amendment 1, Order 2019.

2. Best Council Plan Implications (click [here](#) for the latest version of the Best Council Plan)

- The Best Council Plan 2019/2020 – 2020/2021 outlines how Leeds City will achieve the vision to become the best city in the UK. The plan highlights the aim to improve the safety of transport connections. This scheme meets these objectives by delivering a traffic management scheme to assist inter-visibility between drivers and pedestrians, assist driver and pedestrian movements and create a safer environment for road users.

3. Resource Implications

- The scheme proposals have no implications in terms of resources. All design and works resources have been identified within the 2019/20 works programme.

Recommendations

The Chief Officer (Highways and Transportation) is requested to:

- i) Note the contents of the report;
- ii) Consider and over-rule the objections raised to Leeds City Council (Traffic Regulation) (Waiting Restrictions) (No.W16) Order 2015, Burmantofts & Richmond Hill Ward Consolidation Order, Amendment 1, Order 2019;
- iii) Request the City Solicitor to make, seal and implement Leeds City Council (Traffic Regulation) (Waiting Restrictions) (No.W16) Order 2015, Burmantofts & Richmond Hill Ward Consolidation Order, Amendment 1, Order 2019; and
- iv) Request the City Solicitor to write to the objector informing them of the decision taken by the Chief Officer (Highways and Transportation).

1. Purpose of this report

- 1.1 This report details the 15 remaining objections received to the proposed waiting restrictions in Burmantofts & Richmond Hill, as shown on the associated drawing TM-07-362-01-01b.
- 1.2 The Chief Officer (Highways and Transportation) is requested to consider and overrule the objections received and give approval to the implementation of the waiting restrictions and seal the Traffic Regulation Order as advertised.

2. Background information

- 2.1.1 Over the past 12 months, Traffic Engineering have investigated long standing concerns in relation to indiscriminate, obstructive and nuisance parking within the Burmantofts and Richmond Hill ward which were causing obstruction, road safety, and/or access issues for local residents and businesses.

- 2.2 Extensive parking surveys have been undertaken within the Ward, which confirmed that there was a number of areas where indiscriminate, obstructive and nuisance parking occurred which caused access and road safety concerns for the local residents and businesses.
- 2.3 Meetings were held with the local Ward Members to discuss the issues across the Burmantofts & Richmond Hill Ward and to agree to the package of works being proposed.
- 2.4 Following a report approved in September 2019 to introduce a package of parking restrictions in the Burmantofts & Richmond Hill Ward, a draft Traffic Regulation Order was advertised from 29 November 2019 to 6 January 2020.
- 2.5 A total of 16 objections were received to the proposed restrictions and following a detailed response by the scheme engineer, 1 objection was withdrawn, 7 were upheld and no response was received from the remaining 8. This report seeks the approval of the Chief Officer (Highways and Transportation) to consider and overrule the reported objections to the proposed restrictions detailed in Leeds City Council (Traffic Regulation) (Waiting Restrictions) (No.W16) Order 2015, Burmantofts & Richmond Hill Ward Consolidation Order, Amendment 1, Order 2019.

3. Main issues

- 3.1 The proposals advertised seek to introduce a variety of waiting restrictions in the Burmantofts & Richmond Hill ward to remove obstructive and indiscriminate parking, and nuisance parking for local businesses and residents.
- 3.2 If the restrictions were not introduced the obstructive and indiscriminate parking would continue to cause access issues for residents and businesses. It would also not address the ongoing road safety concerns which reduces sightlines visibility at some junctions and prevent the safe passage of vehicles at other locations.
- 3.3 Appendix A of this report, the objections summary table, details the objectors' concerns and Highways' response.

4. Corporate considerations

4.1 Consultation and engagement

- 4.1.1 Ward Members were consulted via a meeting held 24 May 2019 and further via email dated 12 August 2019. All ward members are in favour of the proposed restrictions.
- 4.1.2 Emergency Services were consulted via email on 12 August 2019 No adverse comments were received.
- 4.1.3 West Yorkshire Combined Authority were consulted via email on 12 August 2019. No adverse comments were received.
- 4.1.4 Local residents were consulted via letter on 27 October 2019. Two letters of support were received.
- 4.1.5 The legal order was advertised from 29 November 2019 to 6 January 2020, attracting 16 objections, one of which has since been withdrawn.

4.2 Equality and diversity / cohesion and integration

4.2.1 A full Equality, Diversity/ Cohesion and Integration Screening (Appendix A) has been carried out on the proposals and has determined that an impact assessment is not required for the approvals requested. The screening process identified the following impacts:

Positive Impacts:

- i) The introduction of restrictions will remove indiscriminate parking which will improve the free flow of traffic on the various stretches of highway and eliminate issues caused by indiscriminate parking.
- ii) The restrictions will create a safer environment for pedestrians by improving sight lines.

Negative Impacts

- i) The restrictions may move the indiscriminate parking to another location.

4.3 Council policies and the Best Council Plan

4.3.1 The Best City ambition is to improve life for the people of Leeds and make our city a better place. Measures to improve the highway network will contribute to making the road safer which contribution to the Best City for Communities.

4.3.2 The proposals contained in this report are in accordance with Plan Objective: Delivering Accessibility. The proposals also follow core strategy approaches A1 and A2 in that the scheme will improve physical accessibility and improve the highway for pedestrians.

4.3.3 Climate Emergency

The removal of indiscriminate parking will improve the free flow of two way traffic on most of the affected lengths, and therefore reduce or remove the need for vehicles to stand and wait for gaps in the traffic, reducing emissions in these areas from idling traffic.

4.4 Resources, procurement and value for money

4.4.1 The estimated total cost to implement the scheme is £11,700, which comprises £6,000 works costs, £1,000 legal fees and £4,700 staff costs, to be fully funded by the Section 106 contribution received from the NHS – St James Hospital.

4.5 Legal implications, access to information, and call-in

4.5.1 The report is not eligible for call in as the proposals fall below the relevant threshold.

4.6 Risk management

4.6.1 Due to the ongoing national Covid-19 situation, there is a risk that during a prolonged period of lockdown that contractors may cease operation or that specific highway works will be suspended, which could impact on the delivery of this scheme.

5. Conclusions

5.1 In conclusion it is recommended that Chief Officer (Highways and Transportation) overrule the objections to the proposed restrictions at the various locations in Burmantofts & Richmond Hill, as shown on drawing TM-07-362-01-01b. These proposals will have a positive effect on the businesses and residents of the areas.

6. Recommendations

6.1 The Chief Officer (Highways and Transportation) is requested to:

- i) Note the contents of the report;
- ii) Consider and over-rule the objections raised to Leeds City Council (Traffic Regulation) (Waiting Restrictions) (No.W16) Order 2015, Burmantofts & Richmond Hill Ward Consolidation Order, Amendment 1, Order 2019;
- iii) Request the City Solicitor to make, seal and implement Leeds City Council (Traffic Regulation) (Waiting Restrictions) (No.W16) Order 2015, Burmantofts & Richmond Hill Ward Consolidation Order, Amendment 1, Order 2019; and
- iv) Request the City Solicitor to write to the objector informing them of the decision taken by the Chief Officer (Highways and Transportation).

7. Background documents¹

7.1 None.

¹ The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

APPENDIX A

SUMMARY OF OBJECTION TO PROPOSED TRAFFIC REGULATION ORDER

Leeds City Council (Traffic Regulation) (Waiting Restrictions) (No.W16) Order 2015 “Burmantofts & Richmond Hill – Ward Based Traffic Regulation Order”

| SUMMARY OF OBJECTION | HIGHWAYS RESPONSE | OBJECTION NO. COMMENTS WITHIN |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| <p>Many staff from St James' Hospital park in the area around Stoney Rock Lane because it is dangerous to park further afield for both vehicular and personal security reasons and there is a lack of parking at the hospital.</p> | <p>The proposed restrictions have been designed to remove indiscriminate or dangerous parking from locations where it is causing obstructions to driveways, junctions or creating a road safety concern. The aim of this scheme is not to remove parking opportunity in the area but to address long standing road safety concerns. Parking for staff is available at the hospital or within adjacent car parks. Free on street parking will also be available in locations close to the hospital such as Stoney Rock Lane and Torre Road, where parking can be safely accommodated.</p> | <p style="text-align: center;">1, 2, 3, 4, 6, 7, 8, 9, 10, 11, 12, 14, 15,</p> |
| <p>With less available parking there will be an increase in anxiety and stress for staff in trying to find parking every day.</p> | <p>Parking is not been removed from this area. The parking which is being removed is only at locations where it is causing an access issue or road safety concern to other road users. There will still be free parking available in safe locations close to the hospital which can be used by anyone. Alternatively there are public car parks and hospital car parks which visitors and staff can use. It is important to note that there are proposals being designed to implement a scheme along Beckett Street which will provide alternative modes of travel for staff such as park & ride and cycling facilities which will further reduce the need for parking in the area and provide alternative modes of travel.</p> | <p style="text-align: center;">1, 2, 4, 6, 7, 8, 9, 10, 11, 12, 14, 15, 16</p> |
| <p>Staff cannot afford to use the increasing number of pay & display spaces on a daily basis.</p> | <p>The only pay & display parking being introduced as part of this scheme is repositioning of a short</p> | <p style="text-align: center;">1, 2, 7, 8, 16</p> |

| | | |
|-------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| | <p>extension of the existing park and display restrictions on St Marys Street which is required to improve access on this length. At the present time it is very difficult for two way traffic to pass safely due to the narrowness of the road, combined with the pay and display parking provision which is currently provided. It is therefore proposed to reposition this pay and display parking to provide gaps in the parking for traffic to safely pass each other.</p> | |
| <p>The Cycle paths in the area are non-existent and public transport is totally unreliable.</p> | <p>Leeds City Council are investing heavily in this area and there are scheme been developed to improve the walking and cycling opportunity from the City Centre, through the Mabgate area to the Hospital site. This scheme will also link into the existing segregated cycle facilities along Regent Street and the planned measures on Beckett Street. There is also a scheme in the advanced consultation stage which aims to improve the public transport, cycle and pedestrian provisions along Beckett Street from the City Centre. In addition to these major projects, the Council are also investing in further park and ride facilities which may provide alternative transport opportunities for both staff and visitors to this area.</p> | <p>13</p> |

Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

| | |
|------------------------------------|-----------------------------------------|
| Directorate: City Services | Service area: Traffic Management |
| Lead person: James Chadwick | Contact number: 0113 3787499 |

1. Title: **Burmantofts & Richmond Hill Ward Based Traffic Regulation Order**

Is this a:

Strategy / Policy **Service / Function** **Other**

If other, please specify

2. Please provide a brief description of what you are screening

Over the past 12 months, Traffic Engineering have received requests to investigate issues surrounding indiscriminate, obstructive and all day parking as a result of the

nearby St James Hospital or people commuting into the City Centre, all of which were causing sight line and/or access issues for local traffic in the Burmantofts and Richmond Hill Ward.

Following these requests, extensive parking surveys were undertaken across the Ward, which identified a number of areas where indiscriminate, obstructive and all day parking occurred causing access issues for the local residents and businesses.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

| Questions | Yes | No |
|-----------------------------------------------------------------------------------------------------------------------------------|-----|----|
| Is there an existing or likely differential impact for the different equality characteristics? | | X |
| Have there been or likely to be any public concerns about the policy or proposal? | X | |
| Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom? | | X |
| Could the proposal affect our workforce or employment practices? | | X |

| | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---|
| Does the proposal involve or will it have an impact on <ul style="list-style-type: none">• Eliminating unlawful discrimination, victimisation and harassment• Advancing equality of opportunity• Fostering good relations | | X |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---|

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4.**
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5.**

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

Ward Members and Emergency Services have been consulted and are generally in support of the proposals. Local Residents and businesses will be consulted prior to the legal advertisement of the scheme to determine if any significant changes will be required and that they are not unfairly affected by the proposals.

- **Key findings**

Positive Impacts:

- i) The removal of indiscriminate parking will remove indiscriminate parking which will improve the free flow of traffic on the various stretches of highway and eliminate issues caused by indiscriminate parking.
- ii) The restrictions will create a safer environment for pedestrians by improving sight lines.

Negative Impacts

- i) The restrictions may move the indiscriminate parking to another location.

| |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| |
| <ul style="list-style-type: none"> • Actions (think about how you will promote positive impact and remove/ reduce negative impact) |

| | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| <p>5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.</p> | |
| Date to scope and plan your impact assessment: | n/a |
| Date to complete your impact assessment | n/a |
| Lead person for your impact assessment (Include name and job title) | n/a |

| | | |
|--------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|----------------|
| <p>6. Governance, ownership and approval Please state here who has approved the actions and outcomes of the screening</p> | | |
| Name | Job title | Date |
| Nick Hunt | Traffic Engineering Manager | 03 / 09 / 2019 |

7. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.

If this screening relates to a **Key Delegated Decision, Executive Board, full Council** or a **Significant Operational Decision** a copy should be emailed to Corporate Governance and will be published along with the relevant report.

A copy of **all other** screening's should be sent to equalityteam@leeds.gov.uk. For record keeping purposes it will be kept on file (but not published).

| | |
|------------------------------------------------------------------------------------|--|
| Date screening completed | |
| If relates to a Key Decision - date sent to Corporate Governance | |
| Any other decision – date sent to Equality Team (equalityteam@leeds.gov.uk) | |